



EUROPEAN UNION



GOVERNMENT OF ROMANIA,
MINISTRY OF LABOUR, FAMILY
AND SOCIAL PROTECTION
MASOPHRD



European Social Fund
SOP HRD 2007-2013



Structural Funds
2007-2013



IBSOPHRD



EXECUTIVE AGENCY FOR
HIGHER EDUCATION, RESEARCH,
DEVELOPMENT AND INNOVATION

ACTIVITY PLANNING

Main activities	Year 1											Year 2												
	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November
Activity 2. Developing the questionnaire at national level and customizing it for certain areas of interest and/or specific requirements at institutional level (February-July 2010)																								
Developing the baseline questionnaire																								
Cooperating with the higher education institutions for formulating specific questions at institutional level																								
Cooperating with experts from the fields of study and work areas selected for formulating specific questions (IT or business experts)																								
Organizing a seminar for developing the questionnaire in its final version																								
Customizing the questionnaire at institutional level, with national technical assistance																								
Activity 3. Consolidating and validating, at institutional level, the database regarding the graduates (February-November 2010)																								
Establishing the general national framework for the actions to be taken in order to consolidate and validate the institutional database regarding the graduates																								
Taking the necessary institutional steps in order to consolidate and initially validate the database regarding the graduates, with national technical assistance																								
Activity 4. Applying the questionnaires at institutional level (June 2010-March 2011)																								
Establishing the general framework of requirements and resources needed for applying the questionnaires																								
Establishing, at national level, the database and application for managing the questionnaires, the user's manual and the versions of the questionnaires (both electronic and printed)																								
Customizing, at institutional level, the database for managing the questionnaires, the application and the versions of the questionnaires (both electronic and printed) for each higher education institution participating in the study																								





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Organizing a seminar for preparing the field phase at institutional level and introducing and using the specific application																								
Applying the questionnaires, based on the steps established in the general framework, and validating the databases regarding the graduates from institutional level																								
Loading and consolidating the database for managing the questionnaires, at institutional level (including those received by e-mail/ mail)																								
Processing the database from institutional level for the results analysis phase (data checking, controlling and validation)																								
Activity 5: Centralizing the database at national level (February-September 2011)																								
Centralizing the results at national level																								
Processing the database from national level for the results analysis phase (data checking, controlling and validation)																								
Developing the general framework for the results' analysis (types of reports and statistics)																								
Organizing a national seminar for finalizing the general analysis stage and preparing the analyses at institutional level																								
Activity 6: Analysis of results, elaboration of the final report and dissemination of results (July-November 2011)																								
Multi-level analysis of results																								
Analysis of primary (preliminary) results and elaboration of the preliminary report																								
Organizing a seminar for discussing the preliminary report and formulating the final conclusions (suggestions) of the study																								
Elaboration of the final report and dissemination of the final results																								

